

GSO Meeting Minutes - 7/30/2015

Absent: Sydney, Mariana, Parul, Han-Ting, Robert, Ridade
Symposium:

- 1) Sydney: Send banquet invitations requiring RSVP
 - Already sent out a week ago. Deadline is July 31st
- 2) Rick: Print judging cards and sample judging cards, and certificates
 - Used template from last year. Will print with Resume and Abstract Books.
- 3) Arthur: Print sample resume book
 - Alphabetical by last name. Will print with abstract book and judging cards and certificates.
- 4) Robert: Print sample abstract book
 - All ready.
 - Went over page-by-page. Corrected a few obvious errors. Version 2 uploaded onto shared drive.
 - Add Ishant and Jonatan to index.
- 5) Rick: Print certificates
 - Used templates from last year.
 - Last year: Oral: \$600 total. Poster: \$300 total (1. 150 2. 100 3. 50)
- 6) Scott:
 - Oral Presentations – submit as PDF or PPT... everything will be ready beforehand (for ease of transition)
 - Bring laser pointers for use during entire day. (Arthur, Jimmy, everyone else)
 - Sign up for proctoring!
- 7) Jimmy
 - Nametags – Poster and Oral presentors, GSO officers, First years, Faculty, Industrial Reps...
 - Will have different colors for different peoples.
 - Hotel Package:
 - Abstract book, Resume Book, Name tag, ChE Chocolate bars, separate copy of schedule...
- 8) Taufik
 - Parking passes? When do we distribute them? Mixer? O.O
- 6) Parul:
 - 6 companies have registered till now: 3M, Tenneco Automotive, P&G, BP, Abbvie, Air Products. Shell, Exxon, Eli Lilly, Evonik should register soon.
 - I talked to Prof. Gounder and he will be sending invitation to his contacts in BASF, Dow and Exxon Research. Also, we got a contact from Prof. Nagy in Archer Daniels Midland Company. We are talking to her. She wants to have a look at the abstract book. Do we have a version ready? I need to send her one.

Other:

Scott:

- Pint Night last Thurs @ Brewing Co. Laird showed up.
- Ropes Course last Sat.
- Next month:
 - Pint Night around first week of classes.
 - Block Party? – Last 2 years was @ Nathan Carter's house... Who can host this time?
 - Tailgate @ Football game.

First-year Reps

- Info-package for first years (particularly international students) – draft will be ready by next week.
- Selfie-Scavenger hunt during orientation.
- Mentor-Mentee program setup by 1st week of school.

Robert:

- Committee funding paragraphs by today.
- Sydney will submit by August 7.

Sean:

- Will start Murdock by mid-September.

Jimmy:

- Talk to Brew about access to anonymous survey.

Arthur:

- Newsletter. Symposium, Block Party, Pint Night, Tailgate, etc.